In accordance with Ohio Department of Health Orders\(^1\), federal, state and local regulations and orders, all contractors, vendors, their subcontractors or other representatives while on the property of the Cuyahoga Metropolitan Housing Authority (CMHA) must conform to each of the following:

1. Require its employees to perform daily symptom assessments and confirm that they are not symptomatic\(^2\). If any person exhibits any of the following symptoms, they shall not enter or remain on CMHA property. Those experiencing any of these symptoms are not permitted to return to CMHA property until they have no symptoms for 72 hours or are able to secure a release from a healthcare provider stating they can return to work without posing a risk to others.
   - Cough
   - Shortness of breath or difficulty breathing
   - Fever
   - Chills
   - Muscle pain
   - Sore throat
   - New loss of taste or smell; and

2. Require employees/agents/subcontractors to engage in regular handwashing with soap and water for at least 20 seconds (in the absence of available soap/water, hand sanitizer should be used); and

3. Require employees/agents/subcontractors to wear face coverings unless any one of the following apply:
   - An employee in a particular position is prohibited by a law or regulation from wearing a face covering while on the job
   - A face covering is not advisable for health purposes
   - Wearing a face covering on the job is against documented industry best practices
   - Wearing a face covering violates a company’s safety policies
   - There is a practical reason a face covering cannot be worn
   - An employee is sitting alone in an enclosed work-space; and
   (If any of these exceptions apply to your business, or one of your employees, written justification must be provided to CMHA upon request.); and

4. To the extent possible, all persons shall ensure a minimum of six (6) feet of separation while on CMHA property.

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\(^2\) Daily symptom assessments should include taking temperature with a thermometer and monitoring for fever. Also watching for coughing or trouble breathing
In the event that a contractor, vendor and/or subcontractor’s employee exhibit symptoms of COVID-19 while on CMHA property, the person shall immediately leave CMHA property. The contractor, vendor and/or subcontractor shall then notify CMHA’s COVID Line at 216-832-1785 as well as the local health district about the suspected case or exposure.

The following are minimum requirements for on-site construction or maintenance activities in addition to those required by federal, state, or local laws, ordinances, or directives:

**Utilize workplace density controls when feasible to limit the number of potentially exposed workers on the jobsite at one time. This may include:**
- Scheduling or rotating crew access to a designated area during a shift.
- Stage the jobsite to stagger work and limit overlap of work crews.
- Separate work areas as much as possible.
- When necessary, provide temporary physical barriers to establish worker territory
- coordinate staggering lunch breaks for separate crews

**Limit the number of persons gathering together at one time**
- Modify jobsite communications and planning to reduce or eliminate group gatherings.
- Stagger lunch breaks to prevent large groups from congregating
- Create a two week look ahead to ensure workplace density controls

**Practice social distancing and safe community practices**
- Instruct workers to maintain a distance of at least six feet apart as much as possible on the jobsite, whether indoors or outdoors.
- If a task requires two or more individuals to work closer than 6 feet, proper PPE, safe work practices and disinfecting of hands (if not wearing gloves) and surfaces shall be used.
- Indoor and outdoor meetings must be limited to 10 people.
- Hold in-person meetings only when no other option available, maintain social distancing and hold outside.
- Eliminate community provided food and lunch areas (such as lunch buffets, donuts, candy dishes, etc.)
- Individuals to store lunch, drinks and personal items separately. Individuals should bring their own bottled water to eliminate the need for disposable cups and waste.
- Eliminate community coffee pots, water dispensers and microwaves from break and other common areas.
- Reconfigure break spaces to allow “social distancing” of six feet. Signs to be posted to note maximum of persons allowed at one time.
Restrict access to enclosed spaces

- Limited access to enclosed spaces (e.g., trailers) should be restricted to essential personnel only. Maximum number of people allowed in job trailer shall be limited with posted sign on trailer with maximum occupancy limits.
- Enclosed spaces (e.g., toilets, break areas) must be viewed as potential transmission areas and treated accordingly. Time spent in these areas should be reduced as much as possible.