



September 13, 2013

Notice of Implementation

CMHA's Electronic Labor Compliance Reporting System (Effective October 29, 2013)

This Notice is being provided to current and prospective vendors with the Cuyahoga Metropolitan Housing Authority (CMHA) to inform them that, effective October 29, 2013, CMHA will implement an electronic labor compliance reporting system. The new electronic system, LCPTracker, offers a free, internet-based reporting service for weekly certified payroll submissions. This implementation will affect vendors performing construction, maintenance or development type work that are subject to the Department of Labor Davis-Bacon and Related Acts wage rates.

The LCPTracker system will be rolled-out in phases beginning on October 29, 2013. By March 2014, **ALL** CMHA vendors that this applies to, will be required to file certified payrolls reports electronically using this new system.

Benefits of the LCPTracker System

- Payroll data may be entered directly into LCPTracker or uploaded from most accounting and payroll software programs.
- LCPTracker will reduce paperwork and provide an online database of all certified payroll reports.
- LCPTracker will confirm rates and classifications prior to vendors submitting payroll information to CMHA and generate audits and submission logs.

Save the Date: Training and Registration

CMHA will provide LCPTracker training sessions on October 29 and 30, 2013, at the CMHA Administrative offices at 8120 Kinsman Rd, Cleveland OH 44104. To attend, vendors must register on-line at www.cmha.net/register. After those two October dates, additional training sessions will be held weekly at CMHA's Administrative offices.

Questions or Concerns? Please contact the CMHA Compliance staff:

Rhonda Stroman, Director of Compliance
Stromanr@cmha.net or (216) 271-2066

Carmen Epps, Labor Compliance Manager
Eppsc@cmha.net or (216) 271-2715

Kimberly Johnson, Labor Compliance Supervisor
Johnsonk@cmha.net or (216) 271-2760

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