



**Amy M. Waxman, Director of Property Maintenance & Inspections**, joined CMHA in September of 1994. Prior to being named Director of Property Maintenance & Inspections, Ms. Waxman was the Director of Finance, Deputy Director of Finance, Assistant Director of the Housing Choice Voucher Program (HCVP) and prior to that served as the Director of Internal Audit.

As Director of Property Maintenance and Inspections, Ms. Waxman is responsible for ensuring all aspects of property and system maintenance are developed, executed, and administered in accordance with HUD and CMHA guidelines, as well as applicable safety laws and regulations. Ms. Waxman has direct responsibility for Central Maintenance (HVAC, Plumbing, Carpentry, and Painting) and HQS and UPCS/REAC Inspections related to the maintenance of facilities which include housing units, surrounding grounds, support facilities, and sanitation.

As the Director of Finance, Ms. Waxman helped manage a \$100 million budget to provide rental assistance in the private housing market for over 15,000 Cuyahoga County households. Since Ms. Waxman was appointed to the Housing Choice Voucher Program in May 2005, it has achieved certification as a "High Performer" from the Housing and Urban Development (HUD) for the years 2005 through 2013. As Internal Audit Director, Ms. Waxman was recognized for her outstanding team work and administrative support. Ms. Waxman oversaw all external and internal financial and operational audits of the Housing Authority.

Ms. Waxman holds a Bachelor of Science in Business Administration from The Ohio State University and was a member of the Alpha Kappa Psi coed business fraternity. In addition, Ms. Waxman graduated from the Cleveland State University Leadership Class May 2005 and is certified as a Section 8 Housing Choice Voucher Program Executive Management and certified HCVP Housing Quality Standards Specialist, along with being a member of the National Association of Housing and Redevelopment Officials (NAHRO).